

Subject: AMI RELOCATION AND OPT OUT		Policy No: 3
Original Issue: 03/17/2017	Last Revised: 11/08/2019	Last Reviewed: 11/08/2019

**I. OBJECTIVE**

- A. To provide a relocation option for Empire Electric Association (EEA) consumers who desire to have their Advanced Metering Infrastructure (AMI) meters relocated.
- B. To provide an AMI Opt-Out Program (Program) for consumers who desire to opt-out of EEA's AMI system.

**II. RELOCATION OPTION**

- A. Where feasible, consumers may elect to have the EEA meter removed from their building/structure and relocated to a location of EEA's choosing. This option may not be feasible at all installations. Feasibility shall be determined by EEA.
- B. EEA will, at its expense, shorten or reduce the amount of line to accommodate the new metering location.
- C. Consumers are responsible for extension of their electrical system from the new meter location to their existing electrical system, including all materials, labor, permits, inspections, etc.
- D. Any line extension, including additional poles, equipment or other material to adjust the new meter location from the location of EEA's choosing, will be at the consumer's expense.

**III. OPT-OUT PROGRAM**

- A. Consumers may opt-out and not have an AMI meter service their property, except for the following:
  - 1. Consumers who participate in services or rates that require the AMI system (e.g., net metering, pre-pay, etc.).
  - 2. Consumers with any record of tampering with the meter.
  - 3. Consumers who have poly-phase service.
  - 4. Consumers who have been assessed a late fee in the 24 months prior to submitting an opt-out request.
  - 5. Consumers who are already in the Program and become eligible for disconnect due to nonpayment.
  - 6. Consumers whose meters are inaccessible to read (e.g. physical obstructions, hazardous conditions, or denial of access).
- B. To enroll in the Program and opt-out, a consumer shall provide EEA with a completed Opt-Out Request Form signifying their agreement to the terms and conditions of this Policy.
- C. Consumers in the Program will have their meters manually read quarterly by EEA. For the intermediate months between reads, the consumer should read the meter and report the reading to EEA's office. If the consumer does not report an intermediate month reading, EEA will estimate the consumer's bill for that month.
- D. Consumers in the Program will be assessed a meter reading fee. This fee will help offset the costs incurred for EEA to offer the Program. This charge will be billed on a monthly basis as one-third (1/3) of the quarterly meter reading fee and will not be prorated for a partial month.
- E. The meter reading fee will be calculated based on the labor, vehicle, administrative, and other costs specific to administering the Program. The EEA board of directors will evaluate and approve the meter reading fee prior to implementation and may update the fee at its discretion.
- F. The meter reading fee will be posted on EEA's website.
- G. Non-AMI meters will be read mid-month on a meter reading cycle as selected by EEA.

- H. Members who enroll in the Program after an AMI meter is installed during the deployment phase of the AMI system will be assessed a meter change-out fee to replace the AMI meter with a non-AMI meter. The meter change-out fee will be equal to the meter reading fee.

IV. RESPONSIBILITY

- A. The Board shall be responsible for any change or revision of this policy.
- B. The Manager is responsible for administration of this policy and for making recommendations for changes.



President's Signature

Date: 11/08/2019

**Empire Electric Association, Inc. AMI Opt-Out Request Form**

I, \_\_\_\_\_, Acct # \_\_\_\_\_

have read and agree to the terms of the AMI Relocation and Opt-Out Policy. I choose to enroll in the AMI Opt-Out Program.

I understand and agree to the considerations associated with this choice, and provide my signature in witness:

\_\_\_\_\_  
Consumer Signature

\_\_\_\_\_  
Date